

**Capital Region Service Commission
Special Meeting of the Board of Directors
860 Prospect Street and via Zoom Conferencing
Minutes of December 18, 2023**

In attendance:

Director Judy Wilson-Shee, New Maryland	*Director Derek Pleadwell, Arcadia
*Director Len Falconer, Fredericton Junction	*Director Greg Ericson, Fredericton
*Director Marty Forsythe, Rural District	*Director Richard Corey, Harvey
*Director Dustin Brownlow, Central York	*Director David Sweeney, Nashwaak
*Director David Hayward, Sunbury-York South	*Director Tim Fox, Nackawic-Millville
*Director Kevin Nicklin, Grand Lake	*Director Dave Morrison, Hanwell
<i>*Participated Virtually</i>	*Director Dale Mowry, Tracy

1. Call to order

Chair, Judy Wilson-Shee called the meeting to order at 10:00 am.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Dave Morrison, seconded by David Hayward, the Board approved the agenda of December 18, 2023. **MOTION CARRIED UNANIMOUSLY #23-118**

4. Conflict of Interest Disclosure

There were no conflicts of interest disclosed.

5. Committee Reports

a. Finance Committee

ON MOTION BY Richard Corey, seconded by Dale Mowry, the Board receive the report of the Finance Committee dated December 14, 2023. **MOTION CARRIED UNANIMOUSLY #23-119**

ON MOTION BY Richard Corey, seconded by David Hayward, BE IT RESOLVED that Capital Region Service Commission transfer a total of \$15,000 from the Local Planning Services Operating Fund to the Local Planning Services Operating Reserve Fund. **MOTION CARRIED UNANIMOUSLY #23-120**

ON MOTION BY Richard Corey, seconded by Kevin Nicklin, BE IT RESOLVED that Capital Region Service Commission transfer a total of \$500,000 from the Solid Waste Services Operating Fund to the Solid Waste Services Capital Reserve Fund. **MOTION CARRIED UNANIMOUSLY #23-121**

ON MOTION BY Richard Corey, seconded by Tim Fox, BE IT RESOLVED that Capital Region Service Commission transfer a total of \$50,000 from the Solid Waste Services Operating Fund to the Solid Waste Services Operating Reserve Fund. **MOTION CARRIED UNANIMOUSLY #23-122**

ON MOTION BY Richard Corey, seconded by David Hayward, BE IT RESOLVED that Capital Region Service Commission transfer a total of \$150,000 from the Generation Facility Operating Fund to the Generation Facility Capital Reserve Fund. **MOTION CARRIED UNANIMOUSLY #23-123**

ON MOTION BY Richard Corey, seconded by Derek Pleadwell, BE IT RESOLVED that Capital Region Service Commission establish a Regional Transportation Services Operating Reserve Fund and transfer a total of \$120,000 from the Regional Transportation Services Operating Fund to the Regional Transportation Services Operating Reserve Fund. **MOTION CARRIED UNANIMOUSLY #23-124**

6. Adjournment

ON MOTION BY, Dale Mowry, seconded by David Hayward, the meeting was adjourned at 10:06 am. **MOTION CARRIED UNANIMOUSLY #23-125**

Minutes recorded by Kelly Shaw

Judy Wilson-Shee, Chair CRSC Board

Don Fitzgerald, Chief Operating Officer