

**Capital Region Service Commission
Meeting of the Board of Directors – 860 Prospect Street
And Via Zoom
Minutes of September 7, 2023**

In attendance:

Director Robert Powell, Oromocto	*Director Bobbi Hartt, Fredericton Junction
Director David Duplessis, Central York	Director Judy Wilson-Shee, New Maryland
Director Derek Pleadwell, Arcadia	Director Kate Rogers, Fredericton
*Director Dave Morrison, Hanwell	Director Richard Corey, Harvey
Director, David Hayward, Sunbury-York South	Director David Sweeney, Nashwaak
Director, Dale Mowry, Tracy	Director, Tim Fox, Nackawic-Millville
Director, Kevin Nicklin, Grand Lake	Director, Marty Forsythe, Rural District
<i>*Participated Virtually</i>	

1. Call to order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm and read the land acknowledgement.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Marty Forsythe, seconded by Robert Powell, the Board approved the agenda of September 7, 2023.

MOTION CARRIED UNANIMOUSLY #23-68

4. Conflict of Interest Disclosure

There were no conflicts of interest disclosed.

5. Approval of Minutes

ON MOTION BY Robert Powell, seconded by Derek Pleadwell, the Board approved the minutes of June 6, 2023.

MOTION CARRIED UNANIMOUSLY #23-69

ON MOTION BY David Hayward, seconded by Greg Ericson, the Board approved the minutes of June 8, 2023.

MOTION CARRIED UNANIMOUSLY #23-70

ON MOTION BY David Duplessis, seconded by Marty Forsythe, the Board approved the minutes of June 22, 2023.

MOTION CARRIED UNANIMOUSLY #23-71

6. Election of Vice Chair

Chair, Judy Wilson-Shee called for nominations for the position of Vice Chair.

David Duplessis nominated Derek Pleadwell, seconded by Greg Ericson.

Derek Pleadwell accepted the nomination.

Derek Pleadwell was declared Vice Chair by acclamation.

7. Committee Reports

a. Community Development Committee

Don Fitzgerald presented the Community Development Committee report which was included in the board package.

ON MOTION BY Greg Ericson, seconded by Marty Forsythe, the Board receive the report of the Community Development Committee dated September 7, 2023. **MOTION CARRIED UNANIMOUSLY #23-72**

b. Economic Expansion Committee

ON MOTION by Kevin Nicklin, seconded by Robert Powell, the Capital Region Service Commission receive the report of the Economic Expansion Committee with the attached presentations from Ignite and Capital Region Tourism pursuant to the MOU's on Economic Development and Regional Tourism Promotion.

MOTION CARRIED UNANIMOUSLY #23-73

c. Finance Committee – 1

ON MOTION BY Richard Corey, seconded by David Duplessis, the Board receive the report of the Finance Committee meeting dated September 7, 2023. **MOTION CARRIED UNANIMOUSLY #23-74**

d. Regional Infrastructure Committee

ON MOTION BY Derek Pleadwell, seconded by Marty Forsythe, the Board receive the report of the Regional Infrastructure Committee dated September 7, 2023. **MOTION CARRIED UNANIMOUSLY #23-75**

ON MOTION BY Derek Pleadwell, seconded by Marty Forsythe, that Capital Regional Service Commission adopt the attached Terms of Reference for the Regional Infrastructure Committee.

MOTION CARRIED UNANIMOUSLY #23-76

8. Closed Session

ON MOTION BY Dale Mowry, seconded by Greg Ericson, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY #23-77

ON MOTION BY David Morrison, seconded by Derek Pleadwell, the Board came out of closed session.

MOTION CARRIED UNANIMOUSLY #23-78

Resolution: Be it resolved that the Board of Directors of the Capital Region Service Commission appoint Amy Floyd effective immediately to the Planning Review and Adjustment Committee with the term expiring on September 30, 2026 and appoint Danny Roy to the Planning Review & Advisory Committee effective September 30, 2023 with the term expiring on September 30, 2026.

ON MOTION BY Tim Fox, seconded by Kevin Nicklin.

MOTION CARRIED UNANIMOUSLY #23-79

ON MOTION BY Robert Powell, seconded by David Morrison, that Capital Region Service Commission receive the report of the CEO Oversight Committee. **MOTION CARRIED UNANIMOUSLY #23-80**

9. Committee reports – continued

a. Finance Committee – 2 - 2024 Budget Recommendation

ON MOTION BY Richard Corey, seconded by Tim Fox, the Board receive the report of the Finance Committee dated September 7, 2023. **MOTION CARRIED UNANIMOUSLY #23-81**

Mari-Kaye Langton gave a presentation of the draft 2024 budget.

ON MOTION BY Richard Corey, seconded by Tim Fox, the Board forward the proposed draft 2024 budget and proposed borrowings to the members of the Capital Region Service Commission that are municipalities and to the Rural District and to the Minister, in accordance with Section 28 of the Regional Service Delivery Act for their review; and that the Chair call a special meeting of the Board for Thursday, October 26, 2023 to consider the draft budget in accordance to Section 27 of the Regional Service Delivery Act.

MOTION CARRIED UNANIMOUSLY #23-82

10. Motion to Adjourn

ON MOTION BY Derek Pleadwell, seconded by Robert Powell, the meeting was adjourned at 8:31 pm.

MOTION CARRIED UNANIMOUSLY #23-83

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair, CRSC

John Smith, CEO, CRSC