

**Capital Region Service Commission  
Board of Directors Meeting – Virtual Zoom Meeting  
Minutes of February 7, 2023**

**In attendance:**

Director Robert Powell, Oromocto	Director John Bigger, Fredericton Junction
Director David Duplessis, Central York	Director Judy Wilson-Shee, New Maryland
Director Derek Pleadwell, Arcadia	Director Greg Ericson, Fredericton
Director Dave Morrison, Hanwell	Director David Sweeney, Nashwaak
Director, Kevin Nicklin, Grand Lake	Director, Tim Fox, Nackawic-Millville
Director, Dale Mowry, Tracy	Director, David Hayward, Sunbury-York South
Director Richard Corey, Harvey	

**1. Call to order**

Chair, John Bigger, called the meeting to order at 6:30 pm.

**2. Attendance**

Attendance was taken.

**3. Approval of agenda**

**ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the Board approved the agenda of February 7, 2023 with the addition of item 9 as Staff Report, Economic Development Funding.**

**MOTION CARRIED UNANIMOUSLY #23-07**

**4. Conflict of Interest Disclosures**

There were no conflicts of interest declared.

**5. Adoption of minutes**

**ON MOTION BY Dale Mowry, seconded by Robert Powell, the Board approved the minutes of December 6, 2022.**

**MOTION CARRIED UNANIMOUSLY #23-08**

**ON MOTION BY David Duplessis, seconded by Judy Wilson-Shee, the Board approved the minutes of January 12, 2023.**

**MOTION CARRIED UNANIMOUSLY #23-09**

**ON MOTION BY David Duplessis, seconded by Tim Fox, the Board approved the minutes of January 28, 2023 as amended.**

**MOTION CARRIED UNANIMOUSLY #23-10**

**6. Meeting Protocols**

**ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the Board move that the Capital Region Service Commission hold virtual board meetings in the months of March, April, October, November and December of 2023.**

**MOTION CARRIED UNANIMOUSLY #23-11**

**7. Committee Assignments – verbal report**

CEO, John Smith, invited the Directors to express their interest on the standing committees that they are interested in sitting on. Kelly Shaw will share the list of committees to the Directors by email and the Directors are requested to respond by February 8, 2023.

Mr. Smith clarified that there is no limit on how many committees a director can sit on as they are looking for good representation.

Mr. Smith further stated the Ignite MOU for Economic Development under 3G requests that there be four nominations for the Board of Ignite. The deadline for the nominations has been extended to February 14<sup>th</sup>. Nominations could come from a Councilor, Director, or someone from the public. Ignite is looking for diversity on their Board. Mr. Smith requested the board members let Kelly Shaw know of anyone who is interested.

**8. Standing Committee Discussion**

**ON MOTION BY Greg Ericson, seconded by Derek Pleadwell, the Board direct staff to reflect the intent of Option 3 in the staff report (allow Directors to choose themselves or another member of council to serve on standing committees (but only one per community)), when developing the draft by-law update for the Board to consider.** **MOTION CARRIED ON DIVISION #23-12**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST
David Duplessis	Derek Pleadwell	Robert Powell
Dave Morrison	Kevin Nicklin	
Dale Mowry	Richard Corey	
John Bigger	Judy Wilson-Shee	
Greg Ericson	David Sweeney	
Tim Fox	David Hayward	

**9. Staff Report – Economic Development Funding**

CEO, John Smith reviewed the Economic Development report which is for information purposes only.

**10. Adjournment**

**ON MOTION BY Judy Wilson-Shee, seconded by Greg Ericson, the meeting was adjourned at 7:11 pm.** **MOTION CARRIED UNANIMOUSLY #23-13**

Minutes recorded by Wendy Constable.

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John Bigger, Chair, Capital RSC

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John Smith, CEO, Capital RSC