

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of October 4, 2016  
New Maryland Centre**

**In attendance:**

Judy Wilson-Shee, Mayor of New Maryland	Daryl Prince, LSD Member	Carson Atkinson, Mayor of Chipman
Barb MacDonald, Deputy Mayor of Stanley	Dale Mowry, Mayor of Tracy	Ian Kitchen, Mayor of Nackawic
Debby Peck, LSD Member	Bev Forbes, Mayor of Millville	Eleanor Lindsay, LSD Member
Mike Chamberlain, LSD Member	Chris Melvin, Mayor of Hanwell	Don Fitzgerald, RSC 11 Staff
Donald Gould, Mayor of Minto	Peter Morrison, LSD Member	Brett McCrea, RSC 11 Staff
Blair Cummings, Mayor of Cambridge-Narrows	Robert Powell, Mayor of Oromocto	Kelly Shaw, RSC 11 Staff
Gary Mersereau, Mayor of Fredericton Junction	Scott Smith, LSD Member	

**1. Call to Order**

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

**2. Attendance**

Attendance was taken.

**3. Approval of Agenda**

**ON MOTION BY Donald Gould, seconded by Robert Powell, that the Board approve the agenda of October 4, 2016.** **MOTION CARRIED UNANIMOUSLY**

**4. Conflict of Interest Disclosure**

There were no conflicts of interest declared.

**5. Adoption of Minutes**

**ON MOTION BY Gary Mersereau, seconded by Chris Melvin, the Board approve the adoption of the minutes of September 6, 2016.** **MOTION CARRIED UNANIMOUSLY**

**6. Committee Appointments**

Vice Chair, Scott Smith announces the 2016 committee appointments as distributed. The committee appointments are as follows:

Audit Committee:

Dale Mowry, Chair  
Scott Smith Vice Chair  
Blair Cummings  
Bev Forbes  
Mike O'Brien

Community Policing Committee:

Ian Kitchen, Chair  
Peter Morrison, Vice Chair  
Dale Mowry  
Chris Melvin  
Debby Peck

Finance & Budget Committee:

Mike Chamberlain, Chair  
Robert Powell, Vice Chair  
Donald Gould  
Daryl Prince  
Mike Blaney

Planning Committee:

Mike Blaney, Chair  
Eleanor Lindsay, Vice Chair  
Daryl Prince  
Scott Smith  
Ian Kitchen

Governance Committee:

Debby Peck, Chair  
Chris Melvin, Vice Chair  
Carson Atkinson  
Judy Wilson-Shee

Executive Director Oversight Committee

Mark Foreman  
Mike Chamberlain  
Gary Mersereau

**7. Presentations**

**a. Orientation video**

Brenda Knight gave a presentation on Principles of Progress. Board members were given a copy and the presentation is available on Regional Service Commission 11 website.

**8. Committee Reports**

**a. Finance and Budget Committee – half year financial report**

**ON MOTION BY Peter Morrison, seconded by Carson Atkinson, the Board receive the report of the finance committee dated October 4, 2016.** **MOTION CARRIED UNANIMOUSLY**

**9. Staff Reports**

**a. Information Sessions**

**ON MOTION BY Gary Mersereau, seconded by Donald Gould, the Board refer the issue of compensation for information and other board sessions to the governance committee and that the board members be compensated on a per diem basis retroactive to January 1, 2016.** **MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST
Donald Gould	Chris Melvin	Scott Smith
Mike Chamberlain	Ian Kitchen	
Blair Cummings	Debby Peck	
Carson Atkinson	Bev Forbes	
Barb MacDonald	Eleanor Lindsay	
Gary Mersereau	Peter Morrison	
Dale Mowry	Robert Powell	
Daryl Prince	Judy Wilson-Shee	

**b. Board Expenses – Board Member Remuneration**

**ON MOTION BY Gary Mersereau, seconded by Donald Gould, the Board refer the board member remuneration to the Governance Committee for recommendations at the January 2017 meeting.** **MOTION CARRIED UNANIMOUSLY**

**c. Executive Directors Report**

Don Fitzgerald presented the Executive Directors Report as shared in the board package.

On a question from Don Fitzgerald as to whether the monthly Executive Director’s report satisfies the Board with regard to Strategic Plan oversight, or if they would prefer separate semi-annual reports, the Board agreed that the monthly reports were satisfactory.

On a question from Don Fitzgerald as to whether the Board would like to have several smaller meetings or one large meeting to discuss communications with government and stakeholders the majority of the Board agreed to one large meeting as this would allow all board members comments to be heard in one session.

**ON MOTION BY Daryl Prince, seconded by Eleanor Lindsay, the Board went in to closed session.**

**MOTION CARRIED UNANIMOUSLY**

**ON MOTION BY Eleanor Lindsay, seconded by Robert Powell, the Board came out of closed session.**

**MOTION CARRIED UNANIMOUSLY**

**10. Resolutions**

**a. Meeting Dates**

**Resolution: BE IT RESOLVED that pursuant to Section 5.2 of the Regional Service Commission 11 Procedural By-Law, that the meetings of the Board of Directors for 2016 be as follows:**

**November 1, 2016 – New Maryland Centre**

**December 6, 2016 – New Maryland Centre**

**ON MOTION BY Barb MacDonald, seconded by Donald Gould.**

**MOTION CARRIED UNANIMOUSLY**

**11. Adjournment**

**ON MOTION BY Carson Atkinson, seconded by Daryl Prince, the Board meeting was adjourned at 8:30 pm.**

Minutes recorded by Wendy Constable.

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Judy Wilson-Shee, Chair RSC 11

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Don Fitzgerald, Executive Director, RSC 11