

**Regional Service Commission 11 – Board of Directors Meeting
Minutes of November 7, 2017
New Maryland Centre**

In attendance:

Robert Powell, Mayor of Oromocto	Dale Mowry, Mayor of Tracy	Don Fitzgerald, RSC 11 Staff
Mike Chamberlain, LSD Member	Bev Forbes, Mayor of Millville	Kelly Shaw, RSC 11 Staff
Donald Gould, Mayor of Minto	Debby Peck, LSD Member	Brett McCrea, RSC 11 Staff
Judy Wilson-Shee, Mayor of New Maryland	Chris Melvin, Mayor of Hanwell	Mari-Kaye Langton, RSC 11
Peter Morrison, LSD Member	Daryl Prince, LSD Member	Brad Janes, RSC 11 Staff
Blair Cummings, Mayor of Cambridge-Narrows	Scott Smith, LSD Member	Ivan Corbett, DELG
Carson Atkinson, Mayor of Chipman	Ian Kitchen, Mayor of Nackawic	
Mike Blaney, Mayor of Gagetown	Eleanor Lindsay, LSD Member	

1. Call to Order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Carson Atkinson, seconded by Dale Mowry, the Board approve the agenda of November 7, 2017. MOTION CARRIED UNANIMOUSLY

4. Conflict of Interest Declaration

There were no conflicts of interest declared.

5. Adoption of Minutes

ON MOTION BY Chris Melvin, seconded by Robert Powell, the Board approve the minutes of October 3, 2017 as amended. MOTION CARRIED UNANIMOUSLY

ON MOTION BY Daryl Prince, seconded by Debby Peck, the Board approve the minutes of October 26, 2017.

MOTION CARRIED UNANIMOUSLY

6. Committee Reports

a. Finance Report

ON MOTION BY Mike Chamberlain, seconded by Donald Gould, the Board receive the report of the Finance Committee dated November 7, 2017. MOTION CARRIED UNANIMOUSLY

7. Third Quarter Tender Report

Mari-Kaye Langton stated that no tenders were issued or awarded in the third quarter.

8. Annual/Departmental/Staff Reports

a. Financial Planning – An overview

Mari-Kaye Langton and Brett McCrea gave a PowerPoint presentation on the overview of Financial Planning for Solid Waste.

Brett McCrea will provide the Board with a map that shows cell development over the upcoming years.

b. Executive Directors Report

Don Fitzgerald presented the Executive Directors report included in the board package.

Kelly Shaw shared a copy of a job posting for ONB for a Community Economic Development Executive. Don Fitzgerald stated the Memorandum of Understanding (MOU) will be signed in November. Invitations will be sent out.

9. Closed Session

ON MOTION BY Carson Atkinson, seconded by Peter Morrison, that the Board go into closed session.

MOTION CARRIED UNANIMOUSLY

ON MOTION BY Peter Morrison, seconded by Mike Blaney, that the Board come out of closed session.

MOTION CARRIED UNANIMOUSLY

10. Adjournment

ON MOTION BY Robert Powell, seconded by Daryl Prince the meeting was adjourned at 7:50 pm.

Minutes recorded by Wendy Constable.

Judy Wilson-Shee,
Chair of RSC 11

Don Fitzgerald,
Executive Director of RSC 11