

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of September 5, 2017  
New Maryland Centre**

**In attendance:**

Robert Powell, Mayor of Oromocto	Dale Mowry, Mayor of Tracy	Eleanor Lindsay, LSD Member
Mark Foreman, Mayor of Stanley	Bev Forbes, Mayor of Millville	Don Fitzgerald, RSC 11 Staff
Blair Cummings, Mayor of Cambridge-Narrows	Debby Peck, LSD Member	Mari-Kaye Langton, RSC 11
Mike Chamberlain, LSD Member	Chris Melvin, Mayor of Hanwell	Stephen McAlinden, RSC 11 Staff
Donald Gould, Mayor of Minto	Peter Morrison, LSD Member	Kelly Shaw, RSC 11 Staff
Gary Mersereau, Mayor of Fredericton Junction	Daryl Prince, LSD Member	Brett McCrea, RSC 11 Staff
Judy Wilson-Shee, Mayor of New Maryland	Mike Blaney, Mayor of Gagetown	
Carson Atkinson, Mayor of Chipman	Scott Smith, LSD Member	

**1. Call to Order**

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

**2. Attendance**

Attendance was taken.

**3. Approval of Agenda**

**ON MOTION BY Carson Atkinson, seconded by Donald Gould, the Board approve the agenda of September 5, 2017.** **MOTION CARRIED UNANIMOUSLY**

**4. Conflict of Interest Disclosure**

There were no conflicts of interest declared.

**5. Adoption of Minutes – June 6, 2017**

**ON MOTION BY Chris Melvin, seconded by Daryl Prince, the Board approve the minutes of June 6, 2017.** **MOTION CARRIED UNANIMOUSLY**

**6. Committee reports**

**a. Planning Management**

**ON MOTION BY Mike Blaney, seconded by Dale Mowry, that the Board receive the report of the Planning Management Committee dated September 5, 2017.** **MOTION CARRIED UNANIMOUSLY**

**b. Finance Committee**

**ON MOTION BY Robert Powell, seconded by Donald Gould, that the Board receive the report of the Finance Committee dated September 5, 2017.** **MOTION CARRIED UNANIMOUSLY**

**7. Second Quarter Tender Report**

Mari-Kaye Langton presented the second quarter tender report.

**8. Staff reports**

**a. CRINS**

Stephen McAlinden presented the Canadian Radiocommunications Information Notification Service (CRINS) report.

**ON MOTION BY Daryl Prince, seconded by Carson Atkinson, that the Board recommends that RSC 11 formally withdraw from the Canadian Radiocommunications Information Notification Service and have proponents liaise directly with the Land Use Authority (the Planning Division of RSC 11) as part of the consultation process with the public.** **MOTION CARRIED ON DIVISION**

The votes were recorded as follows:

VOTES FOR		VOTES AGAINST
Mike Blaney	Mark Foreman	Don Gould
Chris Melvin	Eleanor Lindsay	
Blair Cummings	Gary Mersereau	
Debby Peck	Peter Morrison	
Carson Atkinson	Dale Mowry	
Bev Forbes	Robert Powell	
Judy Wilson-Shee	Daryl Prince	
Mike Chamberlain	Scott Smith	

**b. Recreation Agreement**

Don Fitzgerald presented the staff report about the recreational service agreement.

**c. Opportunities New Brunswick**

Don Fitzgerald presented the staff report on the ONB proposed agreement – Regional Economic Development.

**ON MOTION BY Carson Atkinson, seconded by Debby Peck, the Board of Regional Service Commission 11 enter into the attached Memorandum of Understanding, V4.0, with Opportunities New Brunswick and that the Chair of the Board be authorized to sign the agreement on behalf of the Commission.**

**MOTION CARRIED UNANIMOUSLY**

**d. Recycle Building Retrospective**

Mari-Kaye Langton presented the Recycle Building report.

**e. Long-term Financing of Equipment**

Mari-Kaye Langton presented the Long-term Financing of Equipment report in the board package.

The following resolution was put forward:

**BE IT RESOLVED that the Executive Director and Chief Financial Officer be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Regional Service Commission 11 debenture in the principal amount of \$385,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that Regional Service Commission 11 agree to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture. ON MOTION BY Don Gould, seconded by Mike Blaney.**

**MOTION CARRIED UNANIMOUSLY**

**f. Improving the RSCs**

Don Fitzgerald presented the “Improving the Regional Service Commission Model” report.

The board members all agreed to have a workshop to discuss this further.

**g. ED Report**

Don Fitzgerald presented the Executive Directors report.

**9. Adjournment**

**ON MOTION BY Eleanor Lindsay, seconded by Robert Powell, the meeting was adjourned at 7:40 pm.**

**MOTION CARRIED**

Minutes recorded by Wendy Constable.

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Judy Wilson-Shee, Chair RSC 11

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Don Fitzgerald, Executive Director, RSC 11