

**Regional Service Commission 11
Board of Directors Meeting - Virtual Zoom Meeting
Minutes of September 1, 2020**

In attendance:

*Robert Powell, Mayor of Oromocto	*Bev Forbes, Mayor of Millville	*Ian Kitchen, Mayor of Nackawic
Judy Wilson-Shee, Mayor of New Maryland	*Susan Cassidy, Mayor of Hanwell	*Erica Barnett, Mayor of Minto
*Leo Kolijn, LSD Director	Dale Mowry, Mayor of Tracy	*Mike Blaney, Mayor of Gagetown
*John Bigger, Mayor of Fredericton Junction	Carson Atkinson, Mayor of Chipman	Eleanor Lindsay, LSD Director
*Tom Nisbet, Deputy Mayor of Cambridge-Narrows	David Duplessis, LSD Director	*Mike Chamberlain, LSD Director
Steven Hicks, Deputy Mayor of Fredericton	Peter Morrison, LSD Director	*Mark Foreman, Mayor of Stanley
*Chris Rinehart, LSD Director		

**participated by zoom*

1. Call to Order

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of Agenda

ON MOTION BY Carson Atkinson, seconded by Ian Kitchen, the Board approve the agenda of September 1, 2020. **MOTION CARRIED UNANIMOUSLY #20-45**

4. Conflict of Interest Declaration

There were no conflicts of interest declared.

5. Adoption of Minutes

ON MOTION BY Peter Morrison, seconded by Robert Powell, the Board approve the minutes of June 25, 2020. **MOTION CARRIED UNANIMOUSLY #20-46**

6. Committee Reports

a. Finance Committee – Half Year Review

ON MOTION BY Peter Morrison, seconded by Mike Chamberlain, that the Board receive the report of the Finance Committee dated September 1, 2020. **MOTION CARRIED UNANIMOUSLY #20-47**

b. Finance Committee – 2021 Budget Recommendation

ON MOTION BY Peter Morrison, seconded by David Duplessis, that the Board receive the report of the Finance Committee dated September 1, 2020. **MOTION CARRIED UNANIMOUSLY #20-48**

ON MOTION BY Peter Morrison, seconded by Mike Blaney, that the Board forward the proposed draft 2021 budget and proposed borrowings to the members of Regional Service Commission 11 that are municipalities or rural communities and to the Minister, in accordance with Section 28 of the Regional Service Delivery Act for their review; and that the Chair call a special meeting of the Board for Thursday, October 22, 2020 to consider the draft budget in accordance with Section 27 of the Regional Service Delivery Act.

MOTION CARRIED UNANIMOUSLY #20-49

7. Tenders

The tender report included in the Board package was for information only.

8. Annual / Departmental / Staff Reports

a. Executive Directors Report

Don Fitzgerald reviewed the Executive Director's Report that was included in the board package.

Don Fitzgerald let the Board know that there was a challenge with the live broadcast this evening; therefore, advisory chairs were not able to see the budget presentation. Alternate arrangements will be made so they can see this.

9. Closed Session

ON MOTION BY Steven Hicks, seconded by Carson Atkinson, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY #20-50

ON MOTION BY Dale Mowry, seconded by Robert Powell, the Board move out of closed session.

MOTION CARRIED UNANIMOUSLY #20-51

RESOLUTION: Be it resolved that the Board of Directors of the Regional Service Commission 11 appoints Mike Chamberlain to the Planning Review & Adjustment Committee with the term expiring on September 30, 2023.

ON MOTION BY Carson Atkinson, seconded by Mike Blaney.

MOTION CARRIED UNANIMOUSLY #20-52

10. Adjournment

ON MOTION BY Tom Nisbet, seconded by Ian Kitchen, the Board adjourn the meeting at 7:54 pm.

MOTION CARRIED UNANIMOUSLY #20-53

Minutes recorded by Wendy Constable.

Judy Wilson-Shee, Chair, RSC 11

Don Fitzgerald, Executive Director, RSC 11