

**Regional Service Commission 11 – Board of Directors Meeting  
Minutes of May 7, 2019  
860 Prospect Street**

**In attendance:**

Robert Powell, Mayor of Oromocto  
Judy Wilson-Shee, Mayor of New Maryland  
Steven Hicks, Deputy Mayor of Fredericton  
Blair Cummings, Mayor Cambridge-Narrows  
John Bigger, Mayor of Fredericton Junction  
Carson Atkinson, Mayor of Chipman  
*\*participated by telephone*

Bev Forbes, Mayor of Millville  
Debby Peck, LSD Member  
Susan Cassidy, Mayor of Hanwell  
Dale Mowry, Mayor of Tracy  
Mike Chamberlain, LSD Member  
Peter Morrison, LSD Member

Ian Kitchen, Mayor of Nackawic  
Mike Blaney, Mayor of Gagetown  
Leo Koliijn, LSD Member  
Eleanor Lindsay, LSD Member  
Mark Foreman, Mayor of Stanley  
\*Daryl Prince, LSD Member

**1. Call to Order**

Chair, Judy Wilson-Shee called the meeting to order at 6:30 pm.

**2. Attendance**

Attendance was taken. Erica Barnett sent regrets to the meeting.

Judy Wilson-Shee requested the Directors to advise staff if they are unable to participate in the meetings.

**3. Approval of Agenda**

**ON MOTION BY Carson Atkinson, seconded by Ian Kitchen, the Board approve the agenda of May 7, 2019.**

**MOTION CARRIED UNANIMOUSLY**

**4. Conflict of Interest Disclosure**

There were no conflicts of interest declared.

**5. Adoption of Minutes – April 2, 2019**

**ON MOTION BY Peter Morrison, second by Robert Powell, the Board approved the minutes of April 2, 2019.**

**MOTION CARRIED UNANIMOUSLY**

**6. Committee Appointments**

The 2019 committee appointments were distributed to the Board.

**7. Presentation – Assessment 101 & Flooding**

Steve Ward, Executive Director of the Assessment Branch gave a presentation on Assessment basics and flooding. A copy of this presentation will be shared with the Board.

**8. Committee Reports**

a. Finance Committee

**ON MOTION BY Mike Blaney, seconded by Leo Koliijn, the Board receive the report of the Finance Committee dated May 7, 2019.**

**MOTION CARRIED UNANIMOUSLY**

**ON MOTION BY Mike Blaney, seconded by Mark Foreman, the Board approve that Tender 03-19-STONE-04-04-19 be awarded to MIRA Construction Ltd. for the supply of clear stone as described in the tender for \$172,036 + tax.**

**MOTION CARRIED UNANIMOUSLY**

b. Community Policing Committee

**ON MOTION BY Peter Morrison, seconded by Debby Peck, the Board receive the report of the Community Policing Committee dated May 7, 2019.** **MOTION CARRIED UNANIMOUSLY**

c. Executive Director Oversight Committee

**ON MOTION BY Mark Foreman, seconded by Robert Powell, the Board receive the report of the Executive Director Oversight Committee dated May 7, 2019.** **MOTION CARRIED UNANIMOUSLY**

#### **9. Tenders – First Quarter Report**

The tender report was included as information only to the Board.

#### **10. Staff Reports**

a. Staff Report – RSC Annual Report

**ON MOTION BY Carson Atkinson, seconded by Peter Morrison, the Board adopt the attached draft Annual Report as the Commission’s Annual Report and that it be distributed as described in Section 33 of the Regional Services Delivery Act.** **MOTION CARRIED UNANIMOUSLY**

b. Executive Director Report

Don Fitzgerald’s Executive Director’s report was included in the board package. Mr. Fitzgerald added that in a previous board meeting there was a discussion about regional policing in Chaleur. He advised the Board that the Chaleur region is proceeding with a request for proposals for a regional police service.

#### **11. Adjournment**

**ON MOTION BY Susan Cassidy, seconded by Robert Powell, the meeting was adjourned at 8:17 pm.**

Minutes recorded by Wendy Constable.

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Judy Wilson-Shee, Chair RSC 11

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Don Fitzgerald, Executive Director RSC 11