

**Capital Region Service Commission
Special Meeting of the Board of Directors– Hanwell Place
Minutes of January 28, 2023**

In attendance:

Director Robert Powell, Oromocto	Director John Bigger, Fredericton Junction
Director David Duplessis, Central York	Director Judy Wilson-Shee, New Maryland
Director Derek Pleadwell, Arcadia	Director Greg Ericson, Fredericton
Director Dave Morrison, Hanwell	Director Richard Corey, Harvey
Director Marty Forsythe, Rural District	Director David Sweeney, Nashwaak
Director, Kevin Nicklin, Grand Lake	Director, Tim Fox, Nackawic-Millville
Director, David Hayward, Sunbury-York South	

1. Call to order

Chair, John Bigger, called the meeting to order at 12:30 pm.

2. Attendance

Attendance was taken.

3. Approval of agenda

ON MOTION BY Derek Pleadwell, seconded by Judy Wilson-Shee, the Board approved the agenda of January 28, 2023. **MOTION CARRIED UNANIMOUSLY #23-04**

4. Conflict of Interest Disclosures

There are no conflicts of interest declared.

5. Election of Vice Chair

John Bigger, as Chair, asked for nominations for Vice Chair.

Judy Wilson-Shee was nominated by Dave Morrison. Judy Wilson-Shee accepted the nomination.

There was some discussion as to whether Director Wilson-Shee's term was up however, Chair, John Bigger stated that this is a new board so she could be nominated.

Judy Wilson-Shee was elected by acclamation.

5. Staff Report – Standing Committees

ON MOTION BY Tim Fox, seconded by Judy Wilson-Shee, the Board establish an Economic Expansion and Community Development Advisory Committee to develop terms of reference for the appropriate Standing Committees of the Board to oversee the Board's economic and social mandates, and that these committees bring their recommendations to the Board for approval no later than June 6, 2023.

MOTION CARRIED UNANIMOUSLY #23-05

6. Adjournment

ON MOTION BY Derek Pleadwell, seconded by Robert Powel, the meeting was adjourned at 12:46 pm.

MOTION CARRIED UNANIMOUSLY #23-06

Minutes recorded by Wendy Constable.

John Bigger, Chair, Capital RSC

John Smith, CEO, Capital RSC