

Regional Service Commission 11
Board of Directors Meeting – Virtual Zoom Meeting
Minutes of February 1, 2022

In attendance:

Derek Pleadwell, Mayor of Gagetown
Judy Wilson-Shee, Mayor of New Maryland
Rita Winslade, Mayor of Cambridge-Narrows
John Bigger, Mayor of Fredericton Junction
Greg Ericson, Deputy Mayor of Fredericton
Steven Sharpe, LSD Director

Dave Morrison, Mayor of Hanwell
Jeffery MacFarlane, Mayor of Stanley
David Duplessis, LSD Director
Robert Powell, Mayor of Oromocto
Ian Kitchen, Mayor of Nackawic
Peter Morrison, LSD Director

Mike Chamberlain, LSD Director
John Williamson, LSD Director
Dale Mowry, Mayor of Tracy
Beverly Forbes, Mayor of Millville
Keith West, Mayor of Chipman
Leo Kolijn, LSD Director

1. Call to Order

Chair, John Bigger, called the meeting to order at 6:30 pm.

2. Attendance

Attendance was taken.

3. Approval of the Agenda

ON MOTION BY Judy Wilson-Shee, seconded by Peter Morrison, the Board approve the agenda of February 1, 2022. **MOTION CARRIED UNANIMOUSLY #22-06**

4. Conflict of Interest Disclosure

There were no conflicts of interest declared.

5. Adoption of the minutes

ON MOTION BY Ian Kitchen, seconded by Dale Mowry, the Board approve the minutes of December 7, 2021. **MOTION CARRIED UNANIMOUSLY #22-07**

ON MOTION BY Judy Wilson-Shee, seconded by Ian Kitchen, the Board approve the minutes of December 16, 2021. **MOTION CARRIED UNANIMOUSLY #22-08**

ON MOTION BY Robert Powell, seconded by Judy Wilson-Shee, the Board approve the minutes of January 13, 2022. **MOTION CARRIED UNANIMOUSLY #22-09**

6. Conflict of Interest Disclosure

a. Staff Report – Annual Disclosure

Brett McCrea gave an overview of the annual conflict of interest declaration, which was included in the board package.

7. Committee Reports

a. Audit Committee

ON MOTION BY Dale Mowry, seconded by Mike Chamberlain, the Board receive the report of the Audit Committee dated February 1, 2022. **MOTION CARRIED UNANIMOUSLY #22-10**

b. Governance Committee

ON MOTION BY John Williamson, seconded by Judy Wilson-Shee, the Board receive the report of the Governance Committee dated February 1, 2022. **MOTION CARRIED UNANIMOUSLY #22-11**

ON MOTION BY John Williamson, seconded by Keith West, the Board repeal Procedural By-Law P-8 (including Appendices A and B) dated April 6, 2021 and replaced by Procedural By-Law P-9 (including Appendix A) dated February 1, 2022.

ON MOTION BY Bev Forbes, seconded by Keith West, the Board approve the amendment of the motion on the floor to update the Procedural By-Law, section 9.2 to reflect the current remuneration rates in 2022.

AMENDING MOTION CARRIED UNANIMOUSLY #22-12

MAIN MOTION CARRIED UNANIMOUSLY #22-13

ON MOTION BY John Williamson, seconded by Mowry, the Board repeal PRAC By-Law (PRAC 5) dated May 28, 2020 be replaced by PRAC By-Law PRAC 6) dated February 1 2022.

MOTION CARRIED UNANIMOUSLY #22-14

8. Tenders

The 4th Quarter Tender Report was included in the board package for information only.

9. Staff Reports

a. Executive Director's report

Brett McCrea, Acting Executive Director provided a verbal report. The following items were noted:

Mr. McCrea thanked the board members and former Executive Director for giving him the opportunity to move into this position. He stated that Solid Waste and Planning are operating well with no major issues to report.

Mr. McCrea also reported that he has been focusing on Local Government reform which is in the early phase. He has been working with Maurice Robichaud, Provincial Facilitator. The facilitator has to ensure this process is not seen as a top-down approach and the Board will have input. He further stated that an advisory committee has been struck to look at process.

Mr. McCrea stated that RSC11 has approximately \$2.7 million in funding commitments for the new regional pool. The Province of New Brunswick and the City of Fredericton want to move forward on the project. The next steps would include contracting with a project management company from Ontario, who have vast experience in this area. The Board requested that Mr. McCrea provide a more detailed staff report for the Board to review.

10. Closed Session

ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the Board moved into closed session.

MOTION CARRIED UNANIMOUSLY #22-15

ON MOTION BY David Morrison, seconded by Judy Wilson-Shee, the Board came out of closed session.

MOTION CARRIED UNANIMOUSLY #22-16

ON MOTION BY Judy seconded by Robert Powell, the Board appoint Brett McCrea as Acting Executive Director effective to January 17, 2022 to December 31, 2022.

MOTION CARRIED UNANIMOUSLY #22-17

11. Adjournment

ON MOTION BY Judy Wilson-Shee, seconded by Leo Kolijn, the Board meeting was adjourned at 7:40 pm.

MOTION CARRIED UNANIMOUSLY #22-18

Minutes recorded by Wendy Constable.