

**Regional Service Commission 11
Board of Directors Meeting – Virtual Zoom Meeting
Minutes of April 5, 2022**

In attendance:

Derek Pleadwell, Mayor of Gagetown	Keith West, Mayor of Chipman	Steven Sharpe, LSD Director
Judy Wilson-Shee, Mayor of New Maryland	Dave Morrison, Mayor of Hanwell	Ian Kitchen, Mayor of Nackawic
Rita Winslade, Mayor of Cambridge-Narrows	Heather Holt, Deputy Mayor of Stanley	Mike Chamberlain, LSD Director
Peter Morrison, LSD Director	David Duplessis, LSD Director	John Williamson, LSD Director
Greg Ericson, Deputy Mayor of Fredericton	Robert Powell, Mayor of Oromocto	Beverly Forbes, Mayor of Millville
John Bigger, Mayor of Fredericton Junction	Leo Kolijn, LSD Director	Dale Mowry, Mayor of Tracy

1. Call to order

Acting Executive Director, Brett McCrea, called the meeting to order at 6:30 pm. Mr. McCrea explained that a Chair and Vice Chair would be elected. The elections were being done via Zoom communications.

2. Attendance

Attendance was taken

3. Election of Chair

Brett McCrea called for nominations and self-nominations for the election of the Chair.

John Bigger was nominated by Judy Wilson-Shee. John Bigger accepted the nomination. John Bigger was declared Chair by acclamation and no vote was necessary.

4. Election of Vice Chair

John Bigger, as Chair, asked for nominations for Vice Chair.

Mike Chamberlain was nominated by Judy Wilson-Shee. Mike Chamberlain accepted the nomination.

Mike Chamberlain was declared Vice Chair by acclamation and no vote was necessary.

5. Approval of agenda

ON MOTION BY Judy Wilson-Shee, seconded by Peter Morrison, the Board approved the amended agenda dated April 5, 2022. **MOTION CARRIED UNANIMOUSLY #22-27**

6. Conflict of Interest Disclosure

There were no conflicts of interest declared

7. Adoption of minutes

ON MOTION BY Dale Mowry, seconded by Robert Powell, the Board approve the minutes of March 1, 2022. **MOTION CARRIED UNANIMOUSLY #22-28**

8. Committee Reports

a. Audit Committee

ON MOTION BY Dale Mowry, seconded by Robert Powell, the Board receive the report of the Audit Committee dated April 5, 2022. **MOTION CARRIED UNANIMOUSLY #22-29**

The draft 2021 audited financial statements were presented by Darren MacMillan from MacMillan Lawrence and Lawrence. A copy was included in the board package.

ON MOTION BY Dale Mowry, seconded by Robert Powell, the Board receive and approve the December 31, 2021 draft financial statements of Regional Service Commission 11.

MOTION CARRIED UNANIMOUSLY #22-30

Brett McCrea presented the staff report on the appointment of auditors, which was included in the board package.

Be it resolved that the Board appoint the firm of MacMillan Lawrence and Lawrence as auditors for Regional Service Commission 11 for the fiscal year ending December 31 2022.

ON MOTION BY Dale Mowry, seconded by Judy Wilson-Shee.

MOTION CARRIED UNANIMOUSLY #22-31

9. Staff Reports

a. Annual Report

A copy of the annual report was included in the board package.

ON MOTION BY Peter Morrison, seconded by Robert Powell, the Board adopt the attached draft Annual Report as the Commission's Annual Report and that it be distributed as described in Section 33 of the Regional Service Delivery Act.

MOTION CARRIED UNANIMOUSLY #22-32

10. Update on Local Government Reform

Transition Facilitator, Maurice Robichaud, provided an update to the Board on Local Government reform.

He noted the following:

- Working group has been established.
- Waiting on a Memorandum of Understanding from ESIC.
- Public safety committee – DELG has advised that meetings have been held and the Terms of Reference will be provided in the coming weeks.
- Economic development will have more of an update on the mandates that will be required of the regional service commissions in the coming days.
- Hiring of CEOs – recruitment firm engaged by province and competitions are out with a hire date in late September.

11. Adjournment

ON MOTION BY Judy Wilson-Shee, seconded by Robert Powell, the meeting was adjourned at 7:29 pm.

MOTION CARRIED UNANIMOUSLY #22-33

Minutes recorded by Wendy Constable.

John Bigger, Chair RSC 11

Brett McCrea, Acting Executive Director RSC 11